

**City of Manchester, New Hampshire
Board of Fire Commissioners**

Minutes of the Regular Monthly Meeting

Date: Tuesday, January 12, 2010

Location: Central Fire Station-100 Merrimack Street

Board Members Present: Commissioners Paul Harrington, Gregg Timbas, William Whitmore and James Triantafillou. Commissioner Robert Haley was absent. The meeting was called to order at 8:31 am.

Also Present: Chief Burkush, Deputy Goonan, Robert Field, District Chief O'Reilly, Jody Rivard and Linda Miccio.

A moment of silence was observed. Commissioner Harrington announced the passing of Monsignor McDonald.

Minutes of the Previous Meeting:

Minutes were accepted by a motion Whitmore/Triantafillou

Correspondence:

Reports:

Reports accepted by a motion Whitmore/Triantafillou

Division Reports:

Chief Burkush reported on the following:

- Annual Report was discussed and will be submitted to the BMA and City Website.
- Request for Proposals for ambulance contract will be submitted by April.
- Budget FY 2011 discussion which will be 98.5% of FY 2010 Budget.
- Transparency initiatives discussion-vendors will be submitted to website.
- Fire Prevention, Planning Board and Fire Marshall meeting to discuss modification of NFPA code.
- Captain's meeting to be held to discuss efficiencies and encouragement of energy savings.

Deputy Campasano reported on the following:

See attached report.

Deputy Chief Goonan reported on the following:

- Repairs to station 8's roof are about 50 percent finished.
- Station 5 – heat tape installed to prevent back water.
- New rescue truck should be ready by March.

District Chief Ed O'Reilly reported on the following:

See attached report.

Communications Report

See attached.

Old Business: None

New Business: Date for corned beef and cabbage dinner has not been set due to budget meeting conflicts.

Executive Session: Not necessary

Adjournment: 9:23 am on a motion Triantafillou/Whitmore. Next meeting is scheduled for February 9, 2010 at 8:30 am.

Transcribed by Linda Miccio

Respectfully submitted,

Robert Haley, Clerk

MFD

Manchester Incident Report by type

Alarm Date Between {12/01/2009} And {12/31/2009}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	62	4.31%	\$0	0.00%
	62	4.31%	\$0	0.00%
1 Fire	3	0.20%	\$0	0.00%
100 Fire, Other	9	0.62%	\$92,000	94.84%
111 Building fire	1	0.06%	\$0	0.00%
112 Fires in structure other than in a building	2	0.13%	\$0	0.00%
113 Cooking fire, confined to container	3	0.20%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	1	0.06%	\$0	0.00%
118 Trash or rubbish fire, contained	1	0.06%	\$0	0.00%
131 Passenger vehicle fire	1	0.06%	\$0	0.00%
132 Road freight or transport vehicle fire	1	0.06%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	2	0.13%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.06%	\$0	0.00%
160 Special outside fire, Other	1	0.06%	\$0	0.00%
164 Outside mailbox fire	26	1.81%	\$92,000	94.84%
2 Overpressure Rupture, Explosion, Overheat(no fire)	1	0.06%	\$0	0.00%
200 Overpressure rupture, explosion, overhear	1	0.06%	\$0	0.00%
243 Fireworks explosion (no fire)	4	0.27%	\$5,000	5.15%
251 Excessive heat, scorch burns with no	6	0.41%	\$5,000	5.15%
3 Rescue & Emergency Medical Service Incident	67	4.66%	\$0	0.00%
300 Rescue, EMS incident, other	33	2.29%	\$0	0.00%
311 Medical assist, assist EMS crew	820	57.10%	\$0	0.00%
321 EMS call, excluding vehicle accident with	42	2.92%	\$0	0.00%
322 Motor vehicle accident with injuries	3	0.20%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	49	3.41%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	0.13%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.06%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1,017	70.82%	\$0	0.00%
4 Hazardous Condition (No Fire)	5	0.34%	\$0	0.00%
400 Hazardous condition, Other	2	0.13%	\$0	0.00%
411 Gasoline or other flammable liquid spill	6	0.41%	\$0	0.00%
412 Gas leak (natural gas or LPG)				

MFD

Manchester Incident Report by type

Alarm Date Between {12/01/2009} And {12/31/2009}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
4 Hazardous Condition (No Fire)				
413 Oil or other combustible liquid spill	2	0.13%	\$0	0.00%
424 Carbon monoxide incident	3	0.20%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.13%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.06%	\$0	0.00%
442 Overheated motor	1	0.06%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	0.20%	\$0	0.00%
480 Attempted burning, illegal action, Other	1	0.06%	\$0	0.00%
	26	1.81%	\$0	0.00%
5 Service Call				
500 Service Call, other	19	1.32%	\$0	0.00%
510 Person in distress, Other	3	0.20%	\$0	0.00%
511 Lock-out	6	0.41%	\$0	0.00%
520 Water problem, Other	9	0.62%	\$0	0.00%
522 Water or steam leak	8	0.55%	\$0	0.00%
531 Smoke or odor removal	3	0.20%	\$0	0.00%
550 Public service assistance, Other	4	0.27%	\$0	0.00%
552 Police matter	1	0.06%	\$0	0.00%
554 Assist invalid	3	0.20%	\$0	0.00%
571 Cover assignment, standby, moveup	5	0.34%	\$0	0.00%
	61	4.24%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	34	2.36%	\$0	0.00%
611 Dispatched & cancelled en route	1	0.06%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.06%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	2	0.13%	\$0	0.00%
651 Smoke scare, odor of smoke	22	1.53%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	0.06%	\$0	0.00%
653 Smoke from barbecue, tar kettle	1	0.06%	\$0	0.00%
671 HazMat release investigation w/no HazMat	4	0.27%	\$0	0.00%
	66	4.59%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	9	0.62%	\$0	0.00%
710 Malicious, mischievous false call, Other	3	0.20%	\$0	0.00%
711 Municipal alarm system, malicious false	1	0.06%	\$0	0.00%
712 Direct tie to FD, malicious false alarm	5	0.34%	\$0	0.00%
713 Telephone, malicious false alarm	2	0.13%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.06%	\$0	0.00%

MFD

Manchester Incident Report by type

Alarm Date Between {12/01/2009} And {12/31/2009}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	31	2.15%	\$0	0.00%
730 System malfunction, Other	7	0.48%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.06%	\$0	0.00%
732 Extinguishing system activation due to	26	1.81%	\$0	0.00%
733 Smoke detector activation due to	11	0.76%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	0.13%	\$0	0.00%
736 CO detector activation due to malfunction	16	1.11%	\$0	0.00%
740 Unintentional transmission of alarm, Other	9	0.62%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.06%	\$0	0.00%
742 Extinguishing system activation	28	1.94%	\$0	0.00%
743 Smoke detector activation, no fire -	5	0.34%	\$0	0.00%
744 Detector activation, no fire -	8	0.55%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.06%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	167	11.62%	\$0	0.00%
9 Special Incident Type	5	0.34%	\$0	0.00%
900 Special type of incident, Other	5	0.34%	\$0	0.00%

Total Incident Count: 1436

Total Est Loss:

\$97,000

James A. Burkush
Chief of Department



City of Manchester *Fire Department*

TO: Mayor Theodore Gatsas
FROM: Chief James Burkush
DATE: January 8, 2010
RE: FY 2011 Budget

We are submitting the FY 2011 budget of \$18,246,979.00 representing 98.5% of the approved FY 2010 budget. The following bullet statements will show how we will achieve this number.

- 7 vacant firefighter positions budgeted in H T E \$319,956.00.
- Leave 1 Administrative Services Manager vacant \$38,104.00.
- Savings on vacancies that the department is currently aware of through retirements and military leave \$228,238.00.
- Overtime savings in FY 2011 of \$200,000.00 by hiring 6 firefighters on June 1, 2010.
- Pre-buy \$200,000.00 of supplies, e.g. protective clothing, etc. with surplus from FY 2010 budget in order to reduce expenses in FY 2011.
- We estimate a savings of about \$406,519.00 if 4 firefighters and 2 lieutenants retire. As a cost savings measure, subsequent lieutenant promotions would be necessary to keep current complement of forty (40).
- Applied for Safer Grant 8 firefighter positions \$365,664.00* to fill in vacant position.
- Additional overtime savings in FY 2011 of \$92,624.00 upon grant approval.

It may be necessary for the department to return to the Board of Mayor and Aldermen if our forecasted numbers are not achieved.

*Federal grant.

JANUARY 12, 2010

TRAINING DIVISION REPORT

DEPARTMENT PROVIDED TRAINING

The following Department training was provided to department personnel:

■ Clandestine Lab Awareness	1 class	4 attendees	14 contact hours
■ EMT Practical Exams	8 classes	216 attendees	864 contact hours
■ EMT Modules 1 - 11	31 classes	256 attendees	511 contact hours
■ EMT Assistant Instructor class	1 class	14 attendees	42 contact hours
■ EMT Basic Review	9 classes	197 attendees	784 contact hours
■ EMT Trauma Review	8 classes	205 attendees	410 contact hours

The Department hosted the NH Civil Support team in November and December. The team spent a day each month working with Rescue 1 on hands-on practical evolutions. It is the Training Division's desire to arrange a joint training exercise each month between the CST and MFD.

EMPLOYEE SELF-DEVELOPMENT

The following programs were or are being utilized by Department members for employee development:

- New Mexico Institute of Mining & Technology – 32-hour Incident Response to Terrorist Bombings, Energetics Materials Research and Testing Center– 7 members committed to attend the program 1/11/2010 through 1/15/2010. 7 members committed to attend the program 2/22/2010 through 3/27/2010.

EMERGENCY MEDICAL TECHNICIAN RECERTIFICATION

The 2009 EMT refresher training program is complete. The NH Practical exams were completed in December with all members successfully passing it. NH State EMTs re-licensing is complete and the remaining Nationally Registered EMTs are being processed. This will complete the department's EMT recertification process until 2011. The Manchester Fire Department has also been re-licensed as a NH Non-Transport Unit. A refresher training program for department paramedics and intermediates is scheduled for the week of January 18th.

IN-HOUSE COMPANY TRAINING PROGRAM

Companies continue to formally document their company level in-house training. December training hours for each company:

- Station 2.....12.50 hours
- Station 3.....13.50 hours
- Station 4.....23.00 hours
- Station 5.....18.75 hours
- Station 6.....19.50 hours
- Engine 7.....10.00 hours
- Truck 7.....00.00 hours
- Station 8.....09.00 hours
- Station 9.....10.50 hours
- Station 10.....07.00 hours
- Engine 11.....22.00 hours
- Truck 1.....12.00 hours
- Rescue 1.....00.00 hours

The average training hours per company for the month of December were **12.13** hours

The average training hours per company for the month of November were **19.50** hours.

November training hours for each company:

- Station 2.....21.25 hours
- Station 3.....23.00 hours
- Station 4.....25.50 hours
- Station 5.....21.75 hours
- Station 6.....25.50 hours
- Engine 7.....23.00 hours
- Truck 7.....14.25 hours
- Station 8.....21.00 hours

- Station 9.....12.25 hours
- Station 10.....10.50 hours
- Engine 1128.00 hours
- Truck 1.....11.75 hours
- Rescue 1.....15.75 hours

The average training hours per company for the month of November were **19.50** hours

The average training hours per company for the month of October were **15.82** hours.

SAFETY COMMITTEE

A copy of the minutes for the Safety Committee meetings, which were held on November 10th and December 1st, are attached to this report.

HOMELAND SECURITY

ASSISTANCE TO FIREFIGHTER GRANTS

The Department submitted an Assistance to Firefighters grant application under the Fire Prevention section in October. The grant request was for a fire investigation support trailer. The cost of the trailer and equipment is \$22,000. There will be a 20% local match requirement of \$4,400.00. This grant is pending.

The Department has submitted an Assistance to Firefighters grant application under the SAFER section in December. The grant request was for federal assistance in hiring eight (8) firefighters. This grant is pending.

The Department is completing work on a Homeland Security Emergency Operations Center grant, which is being offered through FEMA. The grant may provide funding to complete network and telephone connectivity in the EOC. It is a highly competitive grant with \$10 million being made available nationwide.

Safety Committee Meeting Minutes
November 10, 2009
Meeting called to order at 9:00am
UNOFFICIAL

Motion to accept last months minutes was made and unanimously approved.

Members Present

District Chief Pelletier
Lt. Parent
Lt. Veilleux
Fire Training Instructor Bob Field
Chief Burkush
Deputy Chief Campasano
Deputy Chief Goonan
Cpt. Butts
FF Joy
FF Lang, R.
Kevin O'Neil

Old Business

The solving of the roof leak issues at Station 8 continues.

Engine 8's Aerial Ladder is repaired.

Rescue 1 is progressing.

A factory representative has looked at Truck 6 to determine the best course of action to replace hydraulic cables, etc. on the boom and is developing a proposal. The initial feedback is that the apparatus is in very good condition for its age and level of use. This means it may not require as extensive an overhaul as originally thought.

Engine 9 and Truck 1 will be issued extrication gloves when they arrive.

There have been no new reports of high pressure O-Ring leakage/failure on the new SCBA's.

Truck 3 has not reached Greenwood for body work, yet. The delay has been a result of additional damage to the tandems and frame that was not visible until the vendor disassembled the tandems.

New Business

The events at the MowTown fire in Hooksett, last night were discussed. It appears an overhead door closed behind a firefighter advancing a line into the building. The door then had to be breached to facilitate his rescue. A Manchester member was injured as a result of an explosion while the member was attempting to force open a door. Chief Burkush emphasized the importance of a D.C. responding with MFD mutual aid units that are sent to the scene.

A request was made to do more research into alternative means of propulsion for the boats. There may be different drive systems that allow for operation in shallow water.

A discussion was held about members reporting for work and displaying flu like symptoms.

1. Can officer require the member to go home?
2. Do members have to work with others who are displaying flu like symptoms?

The committee endorsed the idea of limiting the spread of flu and deferred the above issues to the administration and union leadership.

Captain Butts raised the issue of apparatus stopping as they are half way through their turn in front of the bay doors to drop off passengers. This is not desirable as there are a number of opportunities for the passengers to have a mishap. It was agreed that the preferred method is to complete the turn and stop prior to placing the apparatus in reverse. The passengers then exit and walk back into position, to observe the apparatus backing in.

A discussion was had about operating in and out of aerial platforms. Two issues were discussed.

1. The ladder belts currently in use do not allow for movement inside of the platform. It was requested that belts with a 2' tether be acquired to prevent falls due to erratic operation.
2. Members would like some form of fall protection for operations outside of the platform. At the moment there is no commercially available solution for this. There needs to be a 5000 lb. rated anchor point in the platform. Members would need to wear a full body harness instead of a belt.

The Training Division is continuing to research the issue. In the meantime members are reminded use a roof ladder whenever possible.

Meeting Adjourned at 09:45a.m.
Robert Field

**NEXT MEETING WILL BE HELD AT CENTRAL ON TUESDAY, December 1,
2009 AT 9:00 AM**

Safety Committee Meeting Minutes
December 1, 2009
Meeting called to order at 9:00am
UNOFFICIAL

Motion to accept last months minutes was made and unanimously approved.

Members Present

Lt. Veilleux
Fire Training Instructor Bob Field
Chief Burkush
Deputy Chief Campasano
Deputy Chief Goonan
Lt. Couture
FF Barton
FF Welch
Kevin O'Neil

Old Business

The solving of the roof leak issues at Station 8 continues. Money has been allocated for additional insulation and ceiling fans.

Rescue 1 is ahead of schedule and could be here as early as March.

A factory representative has looked at Truck 6. We are waiting to hear when and how much it will cost.

Engine 9 and Truck 1 have been issued extrication gloves.

SCBA Issues. Members are reminded to check their HUD's and to be sure the attachment screws are tight. We have lost a few already.

Truck 3 has not reached Greenwood for body work, yet. The delay has been a result of additional damage to the tandems and frame that was not visible until the vendor disassembled the tandems.

A discussion was held about flu spread in the Stations. After discussion with the Health Department the Training division issued wipes and recommended the regular cleaning of phones, door knobs, and any other surfaces multiple members come in contact.

A discussion was had about operating in and out of aerial platforms. Chief Campasano referenced the NFPA requirement for ladder belts that allows a maximum 24" tether. The reason for this is the ladder belt is intended to keep the firefighter from falling off of the ladder. It is not fall protection. The Training Division continues to look at potential solutions for fall protection operating outside of the platform. Some of the challenges that have been identified are:

1. A full body harness is required.
2. A six foot tether appears to be the limit.
3. A 5,000 Lb. anchor point is needed.
4. The Aerial Platform would have to be locked out and tagged out.

The Training Division is continuing to research the issue. In the meantime members are reminded to use a roof ladder whenever possible.

The weather SOP is in progress. 35 mph is the manufacturer's limit on wind speed for aerial devices.

New Business

Engine 9 is at Greenwood for repair of a compartment door. It has been questioned whether or not the door ajar system is sufficiently loud.

The Air Unit rechassis project is about three weeks from completion. The new cab has NFPA 1901 compliant seating and it was asked if the seating in the rear would also be compliant. This will have to be asked of Greenwood.

Chief Burkush took a moment to explain that the current CIP priorities for the Department are Station 4 followed by the Citywide Radio System.

Chief Burkush and Chief Campasano explained that the Department is preparing to apply for a SAFER Act grant to fund firefighting positions.

The Department is about to acquire some new Ice Rescue Suits. When this happens there will be sufficient suits to outfit E-6 with suits.

A brief discussion was had about automating additional FAST resources on 2nd or 3rd alarms.

Chief Burkush advised the committee that the Administration is in receipt of a draft station location report. The final draft will be coming soon.

A recent call with a radio alert button activation has raised some questions about the procedure for Fire Alarm to acknowledge these activations. Training will review the SOP and relay to Fire Alarm the importance of handling these events according to SOP to ensure proper handling in the event of an actual emergency.

Meeting Adjourned at 09:30a.m.
Robert Field

**NEXT MEETING WILL BE HELD AT CENTRAL ON TUESDAY, January 4,
2010 AT 9:00 AM**

Fire Commission Meeting
Report from the Fire Prevention Bureau
Tuesday January 12, 2010

Guidance for paid details: Please refer to attached document.

Staff Meeting: Office staff meetings on the first Wednesday of each month have been expanded to include the communications division as an invitation to attend. We believe that a sense of networking will enhance the service, eliminate some questions and improve the understandings in managing projects that involves both groups. Night club compliance and overcrowding life safety checks have been scheduled for Thursday night January 21st. We have not gone out since November because of last months snow storm cancelling the December night club checks. Streamlining the permitting process was discussed. Permits originating from our office as well as permits from other agencies were mentioned as well.

Service Indicators: Report of service reconciliation with hours forwarded to administration for review.

Issue with Cronin & Bisson: It was brought to the attention of our office that the property at 295 Hanover Street has been actively advertising as a rooming house occupancy. The building does not meet the life safety code for this occupancy and therefore we moved with correspondence for the owners to discontinue the practice of using this property as a rooming house. Cronin & Bisson are representing the owners and therefore we have decided to forward all communication regarding this issue with the City Solicitors Office.

Estimated Revenues: Accounting for estimated revenues from the Fire Prevention Office is ongoing. Reclassifying fixed fire protection systems from clean agent systems, wet and dry systems due to the single permit format are now required for all systems. Estimated revenues through our office would include, day care 1 through 6 children, 7 through 12 and facilities over 12 kids. Life safety inspections for homes with 24 hour clients, requests for reports/photos, and permits for State of NH place of assembly and blasting. The big item here are the assembly permits accounting for more that \$30,000. During the 12 months Jan 2009 through Dec, our volume in activity was 33 day care facilities, 28 life safety inspections, 133 suppression systems, 8 blasting and 306 POAs. We understand that a calendar year is not the June 30th year end of the municipality, but it is more current and may be a stronger indicator because during the past year there have been less entry mistakes being made into firehouse.

Respectfully
Edward O'Reilly
Chief of Fire Prevention

**Manchester Fire Department
Fire Prevention Bureau
December 3, 2009
Paid Details**

Please be advised of the following guidance regarding what constitutes a paid detail, initiating paid details and the number of individuals it takes to satisfy a detail. Details may be different, however the general responsibilities are common to all details, and that would be to insure the safety of those attending City events.

Installed fire protection systems which include fire alarm notification and automatic fire sprinklers are engineered for the approved occupancy of the building and not necessarily for the event occupancy. The event may be outside the design parameters of these systems and therefore needs to be supplemented by a uniformed detail the responsibilities of which are listed below.

Occupancy: Intended occupancy for that property

Event Occupancy: May be very different from what the normal property occupancy would be. Example: Stage and concert at the JFK Coliseum in which the building would normally be used as an ice skating arena.

Fire Watch: Insure building meets, as best as can be managed, a level of vigilance through attendance in visible common areas where awareness to changes in conditions are recognized quickly and acted upon. Early alarm and resident notification for evacuation is key to this practice.

Events: Posted fire detail for assembly area of building or outdoor venue where, among other things, overcrowding and activities adverse to the safety of those attending are brought to the attention of the event manager for remedy. We are not police officers, security guards or bouncers. Crowd management and control is the direct responsibility of the event promoter and/or property owner. Our responsibilities would include but not limited to: checking function and access of exit doors, extension cord removal from egress paths, unauthorized cooking, open flames, pyrotechnics, excessive combustibles, flammable decorations, etc. Some of these problems are picked up during the initial pre-event walk through and some may evolve during the show. Most things have levels of severity and judgment here may be best served. If unsure about a safety issue contact the on-duty DC who will decide if an FPB inspector is necessary. Shutting down an event, although considered extreme, will always be available to the detail.

Verizon Wireless Arena: As we all know, this building is equipped with an event and pyro mode fire alarm control panel. This system requires alarm verification in order to manage the manual abort function and continue the event without the interruption of an audible fire alarm. The paid fire detail at the VWA is necessary to provide a safe and secure environment for shows and sporting events.

Radisson Hotel, Pleasant Street Armory and Expo Center: (AKA, Center of NH)

This property offers to house the more diverse events and we have a long history of repeat floor plans and show designs. Unlike the Verizon, there is no fixed seating at the Radisson and occupancy calculations are made from a plan drawn to scale forwarded to our office. The building has a full fire sprinkler system and most events are inside the engineered parameters of fire protection and notification. However, unusual or special hazards are always considered and that may spike some inconsistencies in whether or not a paid detail is necessary and the number of individuals it would take to satisfy a paid detail. Another factor would be events in prior years involving the same show promoter. If the prior years show was less than compliant with all of our requests, we may elect to require a paid detail for the event this year as a remedy, the intent of which is to insure public safety.

Canal Street Armory: There are no scheduled events for this facility.

Hot Works Detail: Necessary for occupied properties where heat applied roofing systems, welding activity and other similar repair and construction processes occur. In unoccupied properties, an in house or private fire watch is ordered and that detail should be available to us for inspection. We require reasonable notification, a week or so, for planned projects so that we can assemble the detail. Sometimes emergency jobs are dropped on us and we have to scramble for a uniformed detail within hours.

Outdoor Events: May appear very different than indoor events however, the same egress rules and exit apparatus, if required, apply from confined areas delineated by ropes or other barriers. Cooking without fixed suppression equipment will not be allowed within 10' of any combustible structure including tents and similar shelters. Be advised that City parks, like Veterans Park as an example, do not have posted assembly permits with occupancy calculations for overcrowding. It would be the one day assembly for the planned area that we would be interested in. It may appear that everything in the park blends in so the pre-event inspection is important. That process should answer most questions regarding concerns and misunderstandings one would expect from outdoor events.

Summary: Not every venue was mentioned here and the process of assigning details, as discussed above, will be influenced by many factors. We review event applications for hazards and possible hazards in order to provide the appropriate protection for the occupants and property involved. The cooking expo at the Center would be considered a special hazard requiring multiple placements of approved extinguishers that other shows may not require. After everything is reviewed, if we are not satisfied that our Department can provide a safe and secure environment for the show, we have the right to deny an event application.

Edward O'Reilly
Chief of Fire Prevention
Manchester NH

Communications Division Fire Commission Briefing January, 2010

Next Listed Agent Class is scheduled for January 27, 2010. Applications are being accepted at this time. Active Listed Agents are 636. Renewals went out on 11/27/09 and are coming in.

Approximately 24 fire alarm inspections have been conducted in the past month.

Approximately 24 work orders completed in the past month.

Radio Boxes in Service	2
Central Station in Service	12

Radio Repair Report from 12/1/10-12/31/10
Total Radios Repaired is 14. 00 Console/Base, 01 Mobile, 13 Portables, Vehicles.

Updates:

King Fisher representatives have surveyed our dispatch center and would like to donate two radio box receivers and two box printers. We are in the process of applying for license from FCC for the radio box transmission

One Ford Expedition installation is complete and we are completing the install of the second Ford Expedition.

Fire Alarm notes:

Home Depot has been in contact with us to replace the existing system. The Fire Alarm Panel submittal was unacceptable. FACP reps will be flying in this Wednesday to discuss the situation

Pandora fire alarm plans submitted last week have been reviewed and contracted notified.

State Amory has scheduled the inspection of the fire alarm system for next week

No application has been received for the Elliot at Rivers Edge project, though many phone calls have been fielded regarding the project.

Ongoing monitor installation of apartment buildings

1/12/2010

State Interoperability

The State Interop. Committee finally gave us a verbal approval for the Fire and Police gateway frequencies, allowing us to continue the order process for the base stations needed to operate on these frequencies.

Gateway frequencies are radio channels that “out of town” emergency personnel can contact police or fire via the Interoperability Radio.

The state has received funding to reprogram over 13,000 interoperability radios with updated frequencies. A list of the 282 radios maintained by the Communications Division has been forwarded to the Department of Safety for review. No date has been set for this reprogramming process.

We are assisting the Manchester Airport with allocating three radio channels in the State Interoperability Radios.

As of yesterday, these frequencies have been approved.